My Vehicles/Client VIN Search

Once the My Logistics Hub Homepage has been accessed, you are able to use the Quick Link at the top right to go directly to a VIN Search or you can access the dashboard via the Pages links on the left rail. The VIN Search, also called 'My Vehicles', mirrors the VIN details page from the Homepage. It allows you to search for single or multiple VINs to find out more information about the order(s) and to use links to access documentation or resolve any escalations that require action.

Quick Links
VIN Search

Pages «
Your Homepage
My Vehicles

Overview of My Vehicles:

Adjust vehicles viewed by date range

View vehicle details from dashboard chosen or from VIN(s) searched

Quick links to eBOL, OMP, and resolving escalations

Export Data from the VIN List

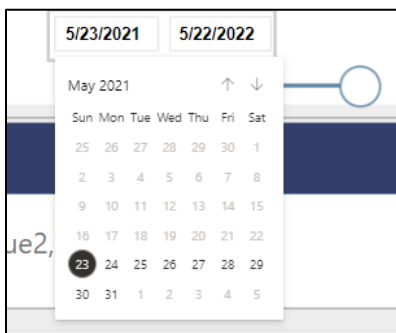Search a single or multiple VINs by using the entry field and filter icon

View event details for VIN specified in Vehicle List
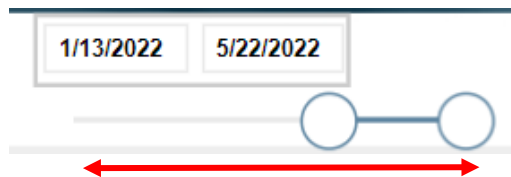

Filtering Information in My Vehicles/VIN Search

In order to narrow down the information seen in the My Vehicles page you can use the date range filter at the top of the page or the filter selections on the right-side bar. Any filter chosen will update the My Vehicles listed vehicles, for the metric(s) filtered.
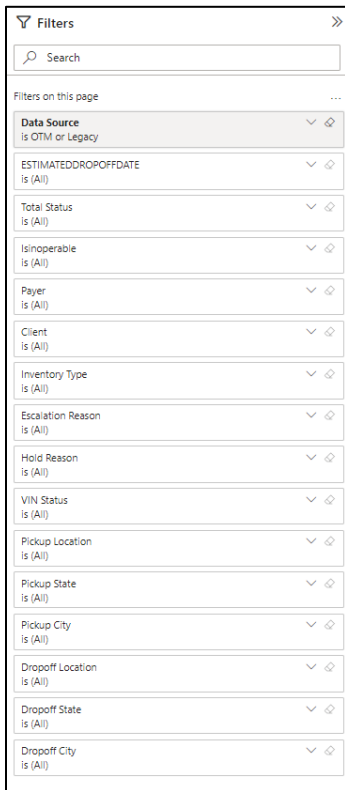

To Filter by Date Range:

1. Click on the date box and choose the start date from the calendar that appears.
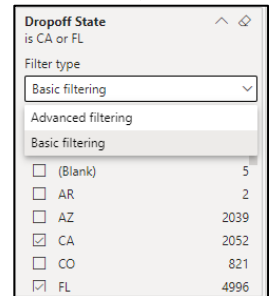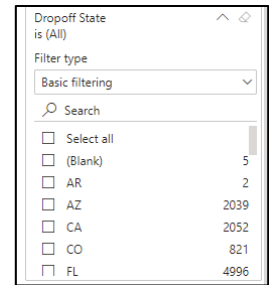2. Do the same for the end date to adjust the range for the Vehicle List.

You can also use the slider to move the dates.
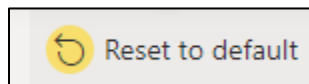

POWERED BY

To Filter using the Filter Bar:

1. Choose which filter option you'd like to use from the Filter Bar on the right side of the page. More than one filter can be applied to the data set.
2. Choose the filter details you would like to narrow by.
   a. There are basic filtering options, a search option within each filter and an advanced filtering option.
3. Once filters are selected the information within the dashboard should auto-filter from the choices made.

To reset filters all filters added to the dashboards use the Reset to default icon at the top left of the page.
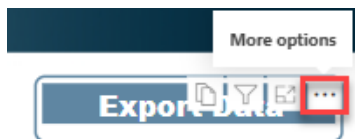

Exporting Data

To Export the Vehicle List, follow the instructions below after filtering down information to the desired metrics.
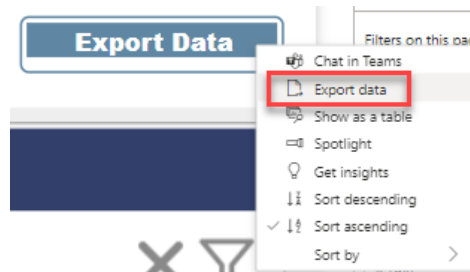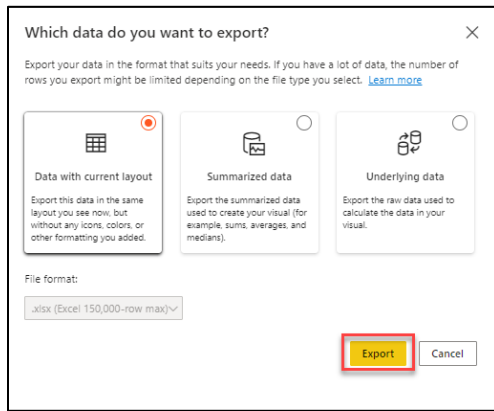
1. Hover over the 'Export Data' button
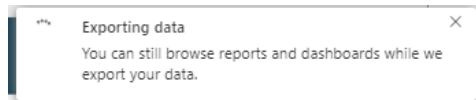

2. Hover over the 'More Options' icon (…)

3. Choose 'Export Data' from the list

4. In the pop-up that appears, leave the option with current layout and select 'Export'

Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. Learn more

Data with current layout	Summarized data	Underlying data
Export this data in the same layout you see now, but without any icons, colors, or other formatting you added.	Export the summarized data used to create your visual (for example, sums, averages, and medians).	Export the raw data used to calculate the data in your visual.

File format:

.xlsx (Excel 150,000-row max) ⌄

Export   Cancel

When data is exporting this message will appear:

Exporting data
You can still browse reports and dashboards while we export your data.

5. Once data is ready the exported information includes:

- VIN
- Vehicle Status
- Order Create Date
- Estimated Pickup Date
- Actual Pickup Date
- Estimated Drop Off Date
- Actual Drop Off Date
- Vehicle Make
- Vehicle Model
- Vehicle Size
- Vehicle Sub Model
- Distance
- On Hold
- Hold Reason
- Transportation Hold Time

- Pickup Location
- Pickup State
- Pickup City
- Pickup Zip
- Drop Off Location
- Drop Off State
- Drop Off City
- Drop Off Zip
- Transport Rate
- Days Past SLA
- Days Past SLA HOLD (with holds removed)
- Escalated
- Escalation Reason
- Days Past SLA Hold (holds removed)

Checking Additional Vehicle Details

Select a vehicle from the Vehicle List and additional vehicle event details will populate in the bottom section, Vehicle Event Details. NOTE: only inventory with Data Source = OTM will display event details.

- Event Details can include:
- Order Created Information
- Verification Statuses
- Order Notes
- Hold Information (reason, placed date, released date)
- Carrier Assignment status pre-dispatch

Resolving Escalations

Use the 'Resolve Escalations' quick links at the 'Needs your Action' pop up, by clicking on the Actionable Inventory and then choosing the quick link or you can find the link on the VIN details page. This link allows you to enter the Order Management Portal to resolve the escalation where there is an issue with the order needing assistance. Also while in the Order Management Portal you can manage vehicle holds and view additional order details.